



MOBILE DEVICE AUTHORIZED USE POLICY

STUDENT NAME: _____

(PLEASE PRINT)

STUDENT ID: _____

MOBILE DEVICE AUTHORIZED USE POLICY

MOBILE DEVICE GUIDELINES

In addition to the provisions of the **Central Union High School District (CUHSD) Student Use of Technology Policy (AR 6163.4)**, which was signed during the registration process, the following items apply to students participating in any mobile device program (iPads, Chromebooks, Kindles, etc.) within the district.

OVERVIEW

All technological resources within CUHSD, including mobile devices, are provided for the purpose of supporting the educational experience for students in accordance with the district mission and vision statement. CUHSD's goal in providing these resources is to promote educational excellence by facilitating creative thinking, resource sharing, scholarship, research, and communication as we prepare our students for success in the 21st century. Use of these technologies is a privilege that carries responsibilities and behavioral expectations consistent with all school rules and policies. Students of CUHSD are expected to use the mobile devices provided them, along with all other technology devices in a respectful, responsible, and legal manner at all times.

**** Parent Initial:** _____

Student Initial: _____

EXPECTATIONS

1. This Mobile Device Authorized Use Policy applies to students of CUHSD at all times, whether or not the students are on campus.
2. The device is the property of CUHSD. The technology resources shall only be used to access educational information and to promote learning activities both at school and home. It is only for the use of the student to whom it is assigned.
3. The device will be issued to each student at the beginning of the school year and will be collected and returned during extended school holidays and at the end of the school year.
4. The technology device may be taken home or to other locations outside of school hours at the discretion of the principal. However, the student is responsible for the care and appropriate use of the device at all times.
5. Violations of any portion of this Mobile Device Authorized Use Policy, in conjunction with the District's Technology Use Policy, California Education Code, and other local, state and federal laws and regulations governing the applicable matters may result in the school taking appropriate action against the student, up to and including suspension and/or expulsion.

**** Parent Initial:** _____

Student Initial: _____

APPROPRIATE USE

6. Students are solely responsible for the care and safekeeping of their mobile devices. Students must report damage or loss, including theft, to the school's Front Office immediately upon occurrence.
7. Any use of a mobile device, at any time, which poses a risk, including physical or mental harm, to anyone or any property is prohibited.
8. Any viewing, sharing, or transmission of media or material containing inappropriate content, offensive language, derogatory rumors/gossip, or other content not in keeping with the CUHSD's Acceptable Use Policy and mission is strictly prohibited.
9. Software, programs or applications for personal use, such as games and entertainment, may not be installed on a district-owned technology device.
10. Copyright ©, Trademark ™, and/or Registered ®, laws must be adhered to at all times. All materials from the Internet and other digital resources, including graphics, which are used in student projects or reports, must be properly cited. Copyrighted, Trademarked or Registered materials may not be placed on the Internet without the permission of the author.

**** Parent Initial:** _____

Student Initial: _____

SECURITY

11. Students will not share their passwords, addresses, or other personal information on the internet.
12. All mobile device activity, including Internet usage, communications, or other uses, will be strictly monitored by Central Union High School District. Central Union High School District representatives may inspect, and if deemed necessary, may delete any content and/or confiscate any mobile device at any time without prior notice.
13. The device is configured to be used on CUHSD's wireless network. The district will not be able to assist you at your home in order to connect the device to other internet providers. Do not change the device configuration to render it unable to connect to the district wireless network.
14. Any attempt to connect a mobile device to external Internet connections while on the Central Union High School District campus is prohibited.

**** Parent Initial:** _____

Student Initial: _____

EQUIPMENT CARE

15. Students may not repair, alter, modify, or replace mobile devices.
16. Proper use, care, and safekeeping of mobile devices includes, but is not limited to, the following:

- Bringing the mobile device and necessary accessories to school each day.
- Charging the mobile device battery on a daily basis.
- Keeping the mobile device secure at all times.
- Keeping the mobile device in the protective case provided when being transported.
- Using a soft cloth to clean the screen. This is the only acceptable way to clean the mobile device screen.
- Students will keep their mobile devices clean with no attached stickers or other items that might deface or damage the device's finish, screen, or other components.

**** Parent Initial:** _____

Student Initial: _____

SAFETY

17. Students will use web-based resources like Google Docs and Flipgrid in a responsible way and adhere to the rules regarding Internet safety in the CUHSD Technology Use Policy.
18. Students will complete instruction provided by the school on Internet safety and the ethical and appropriate use of information.
19. In consideration for receiving the mobile device from the district, each student and his/her parent or legal guardian agrees not to sue and hereby releases, waives, discharges, holds harmless, indemnifies, and defends Central Union High School District, as well as their employees, volunteers, agents, directors, affiliates, and representatives, from any and all liability, losses, damages, claims, actions, and causes of action of every nature for any and all known or unknown, foreseen or unforeseen, bodily or personal injuries, property damage, or any other loss, whether claimed by the student, parent, legal representative, or any third party, relating in any way to the use of the mobile device furnished by Central Union High School District to the student.

**** Parent Initial:** _____

Student Initial: _____

STUDENT/PARENT RESPONSIBILITY

- While using CUHSD technology resources on or near school property, in vehicles and buses, at school-sponsored activities, as well as off-campus, each student must act in an appropriate manner consistent with school, district, and legal guidelines. It is the joint responsibility of school personnel and the parent or guardian of each student to educate the student about his/her responsibilities and to establish expectations when using technology. All responsibilities acknowledged and accepted by the student must also be acknowledged and accepted by the student's parent or guardian.
- The device must be at school every day in order to be utilized by the student, and used in the classroom for the purpose of accessing and completing school related work. The student will be responsible to transport the device to, and from, school in a safe and secure manner.
- Students using district- owned technology devices who travel outside the United States, will need permission from the school site principal and the district IT department before the device is permitted to leave the country.

- It is the student's and parent or guardian's responsibility to take every precaution and action to prevent the loss, theft or damage of the device. The student and their parent/guardian will be held responsible for costs to repair or replace the device if the damage or loss is due to negligence or intentional misconduct.
- Families can purchase an insurance plan to cover accidental damage, including screen breakage. Optional insurance coverage will be made available for parent purchase.

**** Parent Initial:** _____

Student Initial: _____

RESTRICTED USE

Students who violate one or more of the conditions below, may at the Principal's discretion, be placed on "Restricted Use" for a minimum of two weeks:

- Excessive damage to the mobile device and/or the case
- Inappropriate use of the mobile device during
- Inappropriate, defamatory, abusive, obscene, profane, or illegal material is found on the mobile device
- Repeated failure to bring the mobile device to class and/or bring the mobile device to/school fully charged
- Not carrying the mobile device in the provided case to/from school
- Lack of minimum daily attendance requirement
- Excessive class tardies or tardies to school

Students who violate any part of this Authorized Use Policy may also be placed on "Restricted Use" for a minimum of two weeks. Students placed on "Restricted Use" will not be allowed to take their mobile device home.

**** Parent Initial:** _____

Student Initial: _____

REPAIRING OR REPLACING A DAMAGED CHROMEBOOK

WARRANTY AND PROTECTION PLAN

All Chromebooks purchased by CUHSD have a limited warranty to protect from defects in materials and workmanship as part of the purchase price of the equipment. This limited warranty covers normal use, mechanical breakdown or faulty construction and will provide replacement parts necessary to repair the device or device replacement. This warranty does not protect against damage caused by misuse, abuse, accidents, or computer viruses. Please report all MiFi problems to the main office.

Insurance for Theft, Loss or Fire: A Chromebook that is stolen, lost or damaged by fire is not covered by the product warranty.

CLAIMS

If the Chromebook is damaged, the student must immediately report the damage to the school administration. If the damage is deemed to be intentional or caused by negligence, the student will be responsible for the cost of repair up to the cost of replacement. In such cases, a disciplinary referral may also be issued.

In case a Chromebook is lost or stolen at school, the student must immediately report it to the principal or the administration in order to begin to file a police report that will be sent directly from the school. In case a MiFi is lost or stolen outside of the school building, the student must immediately file a police report and submit a copy to the school administration. In either case, if it is determined that the Chromebook was lost or stolen due to the student's negligence, the student is responsible for the cost of replacing the device.

CHROMEBOOK COSTS

PARTS	COST TO FAMILY
Chromebook	\$270.00
Chromebook Charger	\$32.00

INSURANCE PLAN FOR PARENTS/STUDENTS

INSURANCE

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CUHSD MOBILE DEVICE AUTHORIZED USE POLICY

MOBILE DEVICE AUTHORIZED USE ONE-TO-ONE DIGITAL LEARNING GUIDELINES

In addition to the provisions of the **CUHSD Student Use of Technology Policy (AR 6163.4)** signed during the registration process, the additional items on the preceding pages apply to students participating in a one- to-one mobile device (chromebooks, iPads, etc.) program at a school in the Central Union High School District.

I have read the CUHSD Mobile Device Authorized Use Policy for Central Union High School District and I agree to follow it all times. I understand that if I fail to follow this policy that I will lose the right to use a mobile device provided by the Central Union High School District.

Mobile device # _____ **Model Description:** SAMSUNG CHROMEBOOK

Student (PRINT NAME)

_____/_____
Student ID# / Grade

Student Signature:

_____/_____/_____
Date

Parent Signature

_____/_____/_____
Date

DESERT OASIS HIGH SCHOOL
School Signature

2019 - 2020
Date

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PARENT PLEASE CHOOSE ONE:

- My child can bring the mobile device home, and I understand that I am responsible for the device.

- I do not want my child bringing the mobile device home from school, and I understand that I can contact the school at any time to give my permission for my child to bring the device home.

Parent Signature: _____

Date: ____/____/____

Student Name: _____

Student ID: _____

(Please Print)